



**CTO**  
CATHOLIC TUITION  
ORGANIZATION

## 2021 DELIVERY INSTRUCTIONS

Stocks, Mutual Funds, Schwab to Schwab

**NOTE:** When you initiate a securities transfer, please ask your broker to add your name(s) to the transfer request. Please notify Jeanne at [jwells@dmdiocese.org](mailto:jwells@dmdiocese.org) that you are gifting stock or mutual funds. We will need to know the number of shares and call name of the security(s) you are donating. Your name is not always attached to the transfer and that makes it difficult to connect your gift to you. These two steps will assure you will receive your tax credits.

### DTC Eligible Securities and Mutual Funds

Charles Schwab & Co

DTC: 0164 Code 40

FBO: Catholic Tuition Organization

CTO Schwab Account: #1211-7474

Please notify [jwells@dmdiocese.org](mailto:jwells@dmdiocese.org) of the #shares/name of security you are transferring.

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### Schwab to CTO Schwab Acct

Client contacts their Financial Advisor or Schwab Alliance, authorizes journal request from their investment account to CTO's Schwab account #1211-7474

Please notify [jwells@dmdiocese.org](mailto:jwells@dmdiocese.org) of the anticipated date and amount of your transfer.

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